



BOY SCOUTS OF AMERICA®  
NARRAGANSETT COUNCIL

MEMORANDUM

**TO:** Adult Applicant  
**FROM:** Tiffany Bumgardner-Scheffler, Director of Field Service  
**SUBJ:** Criminal Records Check Procedures & Acknowledgement Form

---

Protecting young people participating in Scouting programs and providing them with positive role models is our top priority. We do this in many ways including our national Criminal Background Check process through First Advantage and our Criminal Offender Record Information (CORI) check through the Massachusetts Department of Justice.

The State of Massachusetts mandated CORI check is required for all leaders and camps in the state, both for summer camp and year round short term camping. Our camps, located in Massachusetts and Rhode Island, are utilized by all of our volunteers across the Council. CORI checks are conducted on all our volunteers regardless of residence or camp attending. Therefore, Narragansett Council, Boy Scouts of America is requesting all the available (CORI) regarding you from the Criminal History Systems Board pursuant to Chapter 6, § 172H, which mandates organizations primarily engaged in providing activities or programs to children 18 years of age or less that accepts volunteers, to obtain all CORI regarding staff and volunteers.

You understand that a CORI check will be submitted for your personal information to the Massachusetts Department of Criminal Justice Information Service (DCJIS.) You hereby acknowledge and provide permission to Narragansett Council to submit a CORI check for your information to the DCJIS. Your authorization is valid for one year from the date of your signature. You may withdraw this authorization at any time by providing Narragansett Council with written notice of your intent to withdraw consent to a CORI check.

The CORI form requires that the applying individual's identity be verified by reviewing a government issued photographic identification. This form includes a section to comply with this requirement. The verification can be made by another adult leader in the unit.

***It is important that as part of the verification process not only the type of identification produced by the applicant/volunteer, but also the actual ID number provided on the identification (e.g. driver's license, state ID or passport number) is recorded on the form.***

If you have any questions feel free to contact your Service Area Executive.

Thanks for all you do for Scouting!

TBS:jlc

10 Risho Avenue  
P.O. Box 14777  
East Providence, RI 02914-0777  
(401) 351-8700  
[www.narragansettbsa.org](http://www.narragansettbsa.org)

Prepared. For Life.™



**NARRAGANSETT COUNCIL  
BOY SCOUTS OF AMERICA**

**REQUIRED FOR ALL ADULT LEADERS IN THE NARRAGANSETT COUNCIL**

CCHAL  
172H  
FE171

**CHAPTER 6, § 172H CRIMINAL OFFENDER RECORD INFORMATION (CORI) REQUEST FORM**  
APPLICANT INFORMATION (PLEASE PRINT)

\_\_\_\_\_  
LAST NAME                      FIRST NAME                      MIDDLE INITIAL                      SUFFIX (Jr, Sr, etc)

\_\_\_\_\_  
MAIDEN NAME OR ALIAS (IF APPLICABLE)      MOTHER'S MAIDEN NAME      FATHER'S FULL NAME

\_\_\_\_\_  
DATE OF BIRTH (MM/DD/YYYY)      PLACE OF BIRTH      SEX      HEIGHT      WEIGHT      EYE COLOR

\_\_\_\_\_  
LAST SIX DIGITS SOCIAL SECURITY NUMBER       I DO NOT HAVE A SOCIAL SECURITY NUMBER

\_\_\_\_\_  
CURRENT AND FORMER ADDRESSES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DRIVER'S LICENSE OR ID NUMBER                      STATE OF ISSUE

**CORI AUTHORIZATION**

By signing below, I provide my consent to a CORI check and affirm that I have read the information provided on page 1 of this Acknowledgement Form and the information above is true and accurate.

\_\_\_\_\_  
APPLICANT SIGNATURE                      DATE

For Scouting Volunteer Verifying Applicant	
<b>THE ABOVE INFORMATION WAS VERIFIED BY REVIEWING THE FOLLOWING FORM OF GOVERNMENT ISSUED PHOTOGRAPHIC IDENTIFICATION (Include ID Number)</b>	
_____ _____ _____	
<b>VERIFIED BY</b>	<b>Name and Position</b>
Office Use Only:	
_____ SIGNATURE OF CORI AUTHORIZED COUNCIL EMPLOYEE	